FLEET SERVICES DRIVER & VEHICLE INFORMATION

Company Name

Account # | Fleet # | Date

Please photo-copy if additional space is needed.

VEHICLE INFORMATION

ACTION (see code below)	VEHICLE DESCRIPTION	ODOMETER 'Y'es or 'N'o	TANK SIZE (in gallons)	Fuel Type	FUEL LIMITS Monthly $	FUEL LIMITS Daily $	SERVICE LIMITS Monthly $	SERVICE LIMITS Daily $	USAGE Parameters
EXAMPLE N	03FORD TRKY		35	U	1000	75	3003	3003	00
EXAMPLE N	UNIT 4321	N	20	X	9999 (ALL 9'S DENOTES NO LIMITS)	999	300 (MAX. SERVICE LIMIT = $300)	300	00

DRIVER INFORMATION

ACTION (see code below)	DRIVER (Last Name, 1ST Initial)	DRIVER NUMBER	PIN NUMBER	'Y'es or 'N'o	MERCHANDISE Monthly $	MERCHANDISE Daily $	USAGE Parameters
EXAMPLE N	SMITH J		154321	N			03
EXAMPLE N	RIVERA R		254322	Y	200	250	06

KEY FOR CHARTS ABOVE

ACTION CODES

N=New Fleet | **A**=Adding Vehicle/Driver | **D**=Deleting Vehicle/Driver | **C**=Changing Vehicle/Driver

FUEL TYPES

X=Any Type | **U**=Unleaded | **S**=Super Unleaded | **E**=Ethanol
P=Unleaded Plus | **N**=Compressed Natural Gas | **D**=Diesel

USAGE PARAMETERS**

00=Buy at All Times | **01**=Buy 24 hrs M-F | **02**=Buy 5am-7pm M-F | **03**=Buy 24 hrs M-S
04=Buy 5am-4pm M-F | **05**=Buy 5am-7pm M-S | **06**=Buy 5am-4pm M-S | **99**=Not Open to Buy

** Times are administered based on the time zone of the purchase

***All driver PIN numbers allow purchases on any vehicle card**

VFS-DVI 07/11

FleetDriverVehicleInfo.indd 1 7/22/11 11:39 AM