

# Affidavit of Heirship Form Instructions

Important Note: This form should be completed by an uninterested third party.

Complete the form in full and attach a COPY (or copies) of the following documents:

- 1. If the Decedent left a will, attach a certified copy thereof.
- **2.** If executor or administrator has been appointed for the estate of the Decedent, attach a copy of the certificate of appointment from the Court which made the appointment.
- **3.** If administration on the Decedent's estate has been completed and final order or decree of distribution has been rendered, attach certified copy of such order or decree.
- **4.** The completed, properly executed Affidavit should be recorded in the County where the property described on page 1 of the Affidavit is located.
- 5. If necessary, you may attach the land description on a separate page.
- 6. If an answer to a question is not known, please answer with "N/A" or "Unknown." Please select one box only.

### Return the completed, recorded form and the requested information by Mail or Email to:

Mail: Valero Marketing and Supply Company Attn: Division Order Department P.O. Box 696000 San Antonio, TX 78269-6000

Email: MineralOwnership@Valero.com

If you have any questions, please call us at 1-800-475-4171, or you can email us at: MineralOwnership@Valero.com.

Best regards, Mineral Ownership

# **AFFIDAVIT OF HEIRSHIP**

Affidavit of facts concerning the identity of heirs for the estate of	<u> </u> .					
Refore me, the undersigned authority, on this day personally appeared	,					
being first duly sworn, upon his/her oath states:						
SECTION A. AFFIANT INFORMATION						
My name is	<u> </u>					
My current address is						
The Decedent was my I am not an heir and I will not benefit from the Decedent's esta	te.					
RELATIONSHIP I have personal knowledge of the marital and family history of the Decedent and the facts of heirship as stated in this affid						
was well and truly acquainted with	,					
having known the Decedent for a period of years.						
SECTION B. DECEDENT INFORMATION						
The Decedent died on, a resident of, Cour	nty,					
State of						
1. Did the Decedent leave a will? YES NO (If so, attach a certified copy thereof)						
2. If the Decedent left a will, has the will been probated or admitted to record?  YES  NO  N/A						
If Yes, give the name of the court, as well as the name of city, county and state in which the court is located.						
3. If the Decedent left a will, has the will been probated or admitted to record in the state where the below described land situated?  YES NO N/A	is					
If Yes, give the name of the court, as well as the name of city, county and state in which the court is located.						
4. Is administration pending on the estate of the Decedent?						
If Yes, in what court, county and state?						
5. What is the status of the administration? (Answer this question regardless of whether or not the Decedent left a will.)						
6. Has an executor or administrator been appointed for the estate of the Decedent? <b>YES NO</b>						
If Yes, give his/her name and address.						

7.	Has a Federal Estate Tax Return been made? 🗆 YES 🛛 🗅 NO
	If Yes, attach a copy of the Estate Tax Closing Letter together with copies of canceled checks or receipts showing that all
	taxes listed thereon have been paid.
	If No, what was the total value of the entire estate? \$
8.	Were you acquainted with the Decedent's business affairs? □ YES □ NO
9.	Did the Decedent leave any debts or obligations unpaid?  YES  NO  UNKNOWN
	Have all such debts or obligations been paid?  YES  NO  UNKNOWN
	If not, how much remains unpaid? \$
	What is the reason these debts have not been paid?

## SECTION C. MARITAL AND FAMILY HISTORY

 Did the Decedent leave a surviving spouse? YES NO If Yes, give name and address:

Give the date of such marriage.

Is the surviving spouse now deceased?  $\Box$  YES  $\Box$  NO

If Yes, give the date of death: \_\_\_\_\_

2. Was the Decedent previously married? □ YES □ NO If Yes, fill out below. Mark □ N/A if not applicable.

SPOUSE'S NAME	ADDRESS	DATE OF MARRIAGE	DATE OF DIVORCE	DATE OF DEATH

3. Did the Decedent have any children (biological or adopted).  $\Box$  YES  $\Box$  NO

If Yes, fill out below including any deceased children. Mark **I** N/A if not applicable.

NAME	NAME ADDRESS		DATE OF BIRTH	DATE OF DEATH

**4.** Are any of the children (biological or adopted) listed above deceased? **YES NO** 

If Yes, fill out below. Mark **D** N/A if not applicable.

#### (Attach separate Affidavit of Heirship for each deceased child of the Decedent.)

NAME OF DECEASED CHILD	DATE OF DEATH	SURVIVING SPOUSE NAME	IS SURVIVING SPOUSE ALIVE (Y/N)	CHILDREN OF DECEASED CHILD	DOB

5. If the Decedent left no surviving spouse, children (biological or adopted), or descendants, give the following information:

FIRST: List parents (if surviving the Decedent) and brothers and sisters of the Decedent.

If any brother or sister died before the Decedent, also list his or her children. Mark **D** N/A if not applicable.

NAME	ADDRESS	LIVING? (Y/N)	DATE OF DEATH	RELATION TO DECEDENT

**SECOND:** If no parent, brother or sister survived the Decedent, list following, if any surviving: grandparents, nephews and nieces, uncles and aunts, cousins. If none of the foregoing survived, list nearest of kin surviving:

NAME	AGE	ADDRESS	RELATION TO DECEDENT

# SECTION D. PROPERTY INFORMATION

- 1. What is the legal description (if known) of the Decedent's mineral interest in the land? (If more space needed, please attach exhibit.)
- 2. How did the Decedent acquire such interest? (By deed, devise, inheritance, or gift.)
- 3. Was said land occupied by the Decedent as a homestead at the time of his/her death? UYES UNO

If Yes, is the land still being occupied by the Decedent's surviving spouse and/or children as a homestead? UYES UNO

4. Did the Decedent leave any minor children? □ YES □ NO
If Yes, are they living on the land? □ YES □ NO

#### \*\*AFFIDAVIT BELOW MUST BE COMPLETED IN FRONT OF A NOTARY PUBLIC\*\*

AFFIDAV	ΊΤ
STATE OF)       )         COUNTY OF)       )	
AFFIANT ADDRESS	AFFIANT SIGNATURE
SUBSCRIBED AND SWORN to before me thisday of	,
My Commission Expires:	Notary Public
	(Notary Seal)